

**GOVERNMENT OF TELANGANA  
MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (GENERAL) DEPARTMENT**

**Letter No. 3654/General/2020, Dated: 18-05-2020**

From  
The Principal Secretary to Government,  
Municipal Administration and  
Urban Development Department,  
Telangana Secretariat, Hyderabad.

To  
The Commissioner,  
Greater Hyderabad Municipal Corporation,  
Hyderabad.

Sir,

Sub: MA&UD Department - COVID-19 - Permissible activities during the  
Lockdown period - Clarification issued - Reg.

Ref: Press conference of the Hon'ble Chief Minister following the Cabinet  
Meeting on 18.05.2020

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It has been decided in today's cabinet that Shops will be permitted to open with effect from tomorrow on odd-even pattern on corresponding alternate days i.e. odd numbered shops will open on odd days (with Monday as day 1, Tuesday as day 2 and so on) and even numbered shops will open on even numbered days of the week.

2. This however isn't applicable to Malls, Restaurants, pubs, bars, cinema halls which will continue to be closed. Take-aways from the restaurants is however permitted. Further, shops in containment zones will continue to be closed as was the case till now.

3. Some queries especially from Charminar areas are received pointing out that there isn't proper shop numbering on odd-even basis and as to what to be done.

4. You are directed to depute all relevant staff such as Bill collectors, revenue staff of GHMC, town planning and AMOH staff and ensure that alternate shop opening is adhered to from tomorrow strictly and without giving any scope for any ambiguity. The issue regarding opening of alternate shops can easily be worked out in due consultation wherever there's any confusion with the shop numbering. One can start with the corner most shop (or the first shop in the street as no. 1 and so on). Please put every DC in charge of his/her circle and let each ZC personally monitor to ensure that this is sorted out by 10 am tomorrow and shops adhere to this arrangement without any glitches.

5. Also please instruct the field staff that in case of any problem or dispute between the two adjacent shops or cluster of shops regarding opening on a particular day, the administration will close down all the shops till the lockdown period.

6. Other instructions issued by HM&FW Dept from time to time shall be followed. The precautions prescribed in the circular are reiterated as below:
- a. Compulsory wearing of Masks for both those working in the shop and for all customers.
  - b. A policy of “No mask - No goods / No service” must be followed. Any violation will be penalized with fine of Rs. 1000/-
  - c. Foot Markings for Social / Physical Distancing with 4 feet.
  - d. Provision of Hand sanitizer facility at all the Entry and Exits
  - e. Color indication in Red for common touch points like elevator buttons, door handles etc
  - f. Wherever possible, provision of automatic doors.
7. Please ensure compliance by making immediate necessary arrangements and close monitoring with all DCs & ZCs.

Yours faithfully,



for Principal Secretary to Government